



Notice of an Ordinary Meeting of the Parish Council

Clerk: Sally Hughes
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To Members of the Council

I hereby give notice that a meeting of Chippenham Parish council will be held on **Monday 11th March 2024 7pm** at Chippenham Village Hall. You are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder. Members of the public and press are invited to attend.

Sally Hughes

Clerk
4th March 2024

AGENDA

- 23-24/137 Apologies for absence
- 23-24/138 Declaration of Interest – to consider dispensation requests
- 23-24/139 Minutes of the last meeting – to sign as a correct record the minutes of the meeting held on 12th February 2024.
- 23-24/140 Public Participation
- 23-24/141 District Council Report
- 23-24/142 County Council Report – to note receipt of report from Cllr Lorna Dupre
- 23-24/143 Planning
- i. Neighbourhood Plan -to receive feedback from Open Morning
 - ii. [21/01695/NSIP - Sunnica Solar Farm – to receive update](#)
 - iii. [24/00146/FUM – Staploe Medical Centre](#)
- Planning Outcomes - none
- 23-24/144 Clerk's Report – for information only
- 23-24/145 Play Areas
- 23-24/146 Highway Matters
Village sign relocation
- 23-24/147 Village matters
- i. Risk Assessment
 - ii. Staploe Medical Centre display
- 23-24/148 Financial Matters
- i. Payments for authorisation – see Payment List
 - ii. Grass cutting contract for 2024
 - iii. Appoint internal auditor
 - iv. Newsletter – advertisers and frequency
- 23-24/149 Policies & Council Matters
- i. Lone Workers Policy – to review and adopt
 - ii. Anti Bullying and Harassment Policy – to review and adopt
- 23-24/150 Property - Palace Lane properties – to receive updates
- i. Windows – to consider options
- 23-24/151 Items for the next agenda