

CHIPPENHAM PARISH COUNCIL

Minutes of an Ordinary Meeting held at the Village Hall on
Monday 10th February 2020 7pm

Present:

Parish Councillors: SR, FM, NW, IH

Other councillors: JS for part of the meeting

Members of public:

Minute		Action
19-20/108	Apologies for absence PF, NB.	
19-20/109	Declaration of Interest NW – Sunnica. Has been approached by Sunnica	
19-20/110	Minutes of the last meeting Minutes from the last meeting were signed as a true copy.	
19-20/111	Public Participation None	
19-20/112	District Council Report No report	
19-20/113	County Council Report JS reported that the county council is due to set its budget and will be allocating funds for carbon neutral projects, highways and school improvement grants. He also reported on the county-wide public transport review which will include cycle lanes, footpaths and look at joining up existing bus services to better serve the county.	
19-20/114	Planning <ul style="list-style-type: none"> i. 19/00331/OUM – 10 dwellings land off Scotland End The above application has been passed by the planning committee. Representatives from the parish council and local residents spoke against the application but the verdict was in favour 8/3 ii. Sunnica Solar Farm – meeting with LF The clerk will confirm that the 13th March is still okay for the Lucy Frazer meeting as she has not received confirmation from her office. FM will chair the meeting. The local community will be informed and encouraged to attend. iii. 20/00138/FUL – Pen Grange, pedestrian gate No objections or comments. 	
19-20/115	Play areas Grass mats – the council approved the purchase of new rubber mats for under the spinning see-saw.	
19-20/116	Highway Matters The clerk said that she had again reported the lack of white lines at the La Hogue corner and that the stock response of this work being on a rolling maintenance program was received. She has now asked the Highways Officer to confirm when next this stretch of road is due to be painted. As yet no reply has been received. She will chase them for a response.	
19-20/117	Village Matters <ul style="list-style-type: none"> i. Risk Assessment Nothing ii. Emergency Plan WP will send the completed plan to SH for review and sign off. Chase up WP. 	

	<p>iii. Noticeboards NB has now restored two noticeboards and is now working on the final one. Thank you to NB for taking on this work.</p> <p>iv. Newsletter The current newsletter is out for delivery.</p> <p>v. Recent Criminal Activity Nothing reported</p> <p>vi. Village Clean Up NB has suggested that we schedule the annual village clean up for a weekend in April. The date will be set at the next meeting.</p>	
19-20/118	<p>Correspondence and Financial Matters</p> <p>i. <u>Policies</u> NP and FM to get together to finalise policies.</p> <p>ii. <u>Charity Accounts – trustees</u> Work is progressing to consolidate the accounts. The necessary paperwork has now been signed by James Broad (as trustee) to allow for the accounts and funds to be merged. RT is speaking to Snailwell PC about their share of the funding and how they can access it.</p> <p>iii. <u>Poors Land and Village Hall</u> The clerk will set up a meeting with PBW to discuss how best to register the land and property belonging to the parish council and charity trusts.</p> <p>iv. <u>April meeting date</u> As the second Monday of April is Easter Monday the clerk will send a list of alternative dates to the council to reschedule the meeting.</p> <p>v. <u>Village Grass Cutting</u> The contract for grass cutting for 2020 was awarded to Doug James. His rates have increased by 2%</p> <p>vi. <u>Scoping documents for tenders (play area and Palace Lane)</u> The council approved the scoping documents prepared by NB. The clerk will upload them to the village website and invite contractors to bid for the work.</p> <p>vii. <u>Village Hall Representative</u> NB has offered to take on this role. The council has gratefully accepted.</p> <p>viii. <u>Co-option of new councillor</u> The vacancy has been advertised in the newsletter which is currently out for delivery. Therefore the council decided to postpone the appointment of a new councillor until all prospective candidates had had a chance to apply. It was suggested that applicants attend a meeting before deciding whether they would like to join so that they can see firsthand the business of the council.</p> <p>ix. <u>Assign Internal Auditor</u> Judy Broadway has been assigned as the internal auditor for the 2019/20 audit.</p> <p>x. <u>Clerk's contract</u> SR is reviewing the clerk's contract and will be speaking to her shortly regarding updates.</p>	
19-20/119	<p>Items for the next agenda</p> <p>Paramor cottage planning application</p>	

FINANCIAL STATEMENT

PAYMENTS

Cheques signed at the meeting

1175 £145.57 N Bennett, purchases for play area, noticeboards and speed sign

Standing Orders and Direct Debits

26/01/20 £887.48 (£833.36 net) – admin

Jan 20 £35.00 S Desborough - cleaning

Jan 20 £130.00 KP Services – play area maintenance

Jan 20 £42.91 E'on Energy, electricity

Acacia Management Fees

01/20 £44.4 Proctor

01/20 £47.70 Bowers

RECEIPTS

Bank interest

Jan 20 Lloyds Bank £1.23

Other

- Precept

Palace Lane – monthly receipt

Jan 20 £740 10 Palace Lane

Jan 20 £795 8 Palace Lane including arrears of £55

Bank Transfers

9/1/20 £10,000 from savings to cheque account