

**CHIPPENHAM PARISH COUNCIL**  
Minutes of an Ordinary Meeting held via Zoom on  
Monday 11<sup>th</sup> May 2020 7pm

Present:

Parish Councillors: NW, NB, IH, PF, FM, SR

Other councillors: JS, JH (items 17 & 18)

Members of public:

Minute		Action
20-21/13	<b>Apologies for absence</b> None	
20-21/14	<b>Declaration of Interest</b> None	
20-21/15	<b>Minutes of the last meeting</b> Minutes from the last meeting were signed as a true copy.	
20-21/16	<b>Public Participation</b> None	
20-21/17	<b>District Council Report</b> JS/JH - 75% of the COVID support government funding has been allocated. Planning - from 21 <sup>st</sup> April the boundary envelopes in the district were reinstated as the district council's Local Plan (2015) is valid once more. The council are confident that they can prove (if challenged) a 5 year land supply.	
20-21/18	<b>County Council Report</b> JS – community hubs running in districts to support shielded residents. Most other council business is on hold at the moment.	
20-21/19	<b>Planning</b> i. 20/00194/FUL – 2 x 3(4) bed houses, land behind 38 High Street Awaiting a date for the planning panel meeting.	
20-21/20	<b>Play areas</b> The annual inspection has taken place and the report has been circulated, firstly to NB and KP and then to the council. Nothing major was reported but there is an inherent problem with rot in the wooden play equipment. NB has a potential solution to support the Beauchamp 5 slide/climbing frame unit which has rot in several posts. He is researching this at the moment. KP checks the equipment weekly and so any further deterioration in any item will be quickly identified and resolved. The report recommended topping up the woodchip. SH has received two quotes: Suffolk Woodchip £29 cu m + VAT + delivery Madingley Mulch £89 cu m + delivery The council agreed to go with SW. The clerk is still waiting for a delivery quote but if this is excessive then she can arrange for the woodchip to be collected for £50-75 The painting at the play areas is underway. The U12's play area is complete and looks much better. Work is underway this week to complete the painting at the O12's play area. At this time the play areas are still not open to the public.	
20-21/21	<b>Highway Matters</b> i. LHI Bid - solar panel speed sign. The clerk has been contacted by the project manager who has suggested installing two dedicated posts to support the new speed sign. It was also mentioned that each post could have its own solar panel to facilitate ease of transfer between the two locations NB suggested outside the School House and Village Hall. The council agreed with these suggestions. It was recommended that the panel be installed at a height that would deter theft.  ii. LHI Bid – 20/21 – Highways are asking for bids for the next round of funding.	

20-21/22	<p><b>Village Matters</b></p> <p>i. Risk Assessment No new items</p> <p>ii. Emergency Plan SH has now received the EP from WP. It will need to be reviewed to add in a COVID/pandemic scenario. No further update.</p> <p>iii. Newsletter FM is working on a new edition of the newsletter. She will chase for content.</p> <p>iv. Recent Criminal Activity Chippenham Park – shed broken into. Nothing taken</p> <p>vii. Overgrown hedging and trees The clerk has received several requests from residents asking for overgrown hedges, trees and shrubs to be cut back. These are mostly overhanging from front gardens, although one was a public footpath. She has written to the owners of the properties to ask them to cut back their shrubs/trees etc. She reported that most residents have responded favourably and some areas including the public footpath have already been cut. A notice will be put in the newsletter to remind residents to maintain their boundaries.</p>	
20-21/23	<p><b>Items for the next agenda</b></p> <p>Palace Lane insurance Rent review Online banking</p>	

## FINANCIAL STATEMENT

### PAYMENTS

Cheques signed before the meeting

Cheques signed at the meeting

Electronic Payments

4/5 S Hughes, defib pads £33.60

Standing Orders and Direct Debits

26/04/20 £887.48 (£772.02 net) – admin

Apr 20 £40.00 S Desborough - cleaning

Apr 20 £130.00 KP Services – play area maintenance

14/4 E'on, Electricity £42.40

29/4 NEST £25.72

Acacia Management Fees

04/20 Proctor

04/20 £47.70 Bowers

### RECEIPTS

Bank interest

Apr 20 Lloyds Bank 99p

Other

27/4 £76.78 S Hughes – refund of overpayment

4/5 £684.25 VAT refund

- Precept

28/4 £4820.75

Bank Transfers