

CHIPPENHAM PARISH COUNCIL

Minutes of an Ordinary Meeting held via videoconferencing on
Monday 14th September 7pm

Present:

Parish Councillors: NB, IH, PF, FM, SR

Other councillors: JH for item 20-21/41

Members of public:

Minute		Action
20-21/49	Apologies for absence NW - away	
20-21/50	Declaration of Interest None	
20-21/51	Minutes of the last meeting Minutes from the last meeting were signed by the clerk as a true copy due to this being a virtual meeting. SR requested that clarification be given on item 47/vi to reflect that the pay award had been agreed and applied.	
20-21/52	Public Participation None	
20-21/53	District Council Report JH – will be attending a preview of the public consultation. Her view is that Sunnica need to attend all parish councils in the area and take questions from councillors and the public. At present it is felt that there is inadequate information available about the proposed scheme. NB attended a previous meeting and found comments from other parish councils useful and informative. The statutory consultation period will start on 22 nd September 2020. Possible drug dealing in the village.- JH reported that any suspicious activity should be reported to the police or Crimestoppers (can be anonymous) and that 3 reports in 30 days will trigger an investigation.	
20-21/54	County Council Report Nothing	
20-21/55	Planning i. Sunnica The council agreed that they should publish information online and in the newsletter about the statutory consultation process including where to find information, what the parish council are doing and how to respond. The clerk will draft a document for publication. They will also publicise the video conference call with Lucy Frazer. NB – will go through questionnaires and extract comments. NB and NW are attending an online call with Sunnica tomorrow and will report back to the council.	
20-21/56	Play areas The council considered the idea of replacing the Beauchamp 5 toddler unit in the play area as the upright legs have significant rot. The clerk will look at grant funding to fund this project.	
20-21/57	Highway Matters LHI bid 2019-20 – the latest update is that work is taking longer than usual due to the COVID19 pandemic. LHI bid 2020-21 – no further update The hedge surrounding the bench on the High Street has been cut back. The council has been contacted by CCC regarding biodiversity strategy. The clerk will ask the council for a visit to get advice for our local area.	

20-21/58	<p>Village Matters</p> <p>i. Risk Assessment The clerk reported that there is possible evidence of a rough sleeper in the area. Details have been passed to ECDC. SH and NB will inspect the bags that have been left in the bushes. PF reported that there have been more road traffic incidents at La Hogue corner.</p> <p>ii. Emergency Plan No further update</p> <p>iii. Newsletter The delivery for outlying properties will be split into smaller rounds to help with distribution.</p> <p>iv. Recent Criminal Activity A works vehicle was broken into in Scotland End.</p> <p>vii. Village Hall The clerk has asked the village hall committee to contact the insurance company regarding the hall closure to ensure that they are complying with the empty building clauses in the policy.</p> <p>Wildflower Project The council discussed the idea of getting more wildflower areas in the village. It was agreed to tie this idea into the biodiversity strategy under item 45.</p> <p>Laurel Hedge The laurel hedge that runs along the public footpath near the allotments has overgrown and is hiding the post for the right hand side gate. The clerk will write to the owner of the hedge and ask for it to be cut back. She will also inform CJ as this is church land.</p>	
20-21/59	<p>Correspondence and Financial Matters</p> <p>i. Policies <u>Whistleblowing Policy</u> SR has written a Whistleblowing policy which is based on CAPALC templates. The council reviewed and adopted the policy.</p> <p>ii. Charity Accounts The trustees are still in discussion with the clerk at Snailwell PC as to the appropriate use of their share of the charity fund.</p> <p>iii. Poors Land and Village Hall No update</p> <p>iv. Co option of new councillor Given that the return to physical meetings is still some way off the clerk will contact the prospective candidate to see if she will attend the next meeting as a guest and whether she would be happy to join the council and work remotely until the COVID rules allow physical meetings to resume.</p> <p>vi. Clerk's salary review NALC has now released their annual salary review information which recommends an increase of 2.75%. The council has agreed to match this increase and backdate the difference to July 2020.</p> <p>vii. Year end accounts and audit The clerk is awaiting final report from the external auditor.</p> <p>x. Palace Lane properties Due to the confidential nature of the following two topics the content will be redacted from the published minutes</p> <p>ix. Website accessibility & domain name The clerk has renewed the domain name on Go Daddy. The website host has updated the village website so that it is compliant with the new accessibility rules which come into force on 23rd September 2020.</p>	

	<p>x. Search and Rescue grant request The parish council has received a grant request for funding support for the local search and rescue service. The funding is for infrared cameras. It was agreed to take this item offline so that all councillors could consider the application. A decision will be made at the next meeting.</p> <p>xi. Payments for authorisation Newprint £223.49 HMRC £149.37</p>	
20-21/60	<p>Items for the next agenda Seniors Xmas bonus Budget setting for 2021/22</p>	

FINANCIAL STATEMENT

PAYMENTS

Cheques

Electronic Payments

Newprint £223.49

HMRC £149.37

Standing Orders and Direct Debits

26/07/20 £904.64 (£828.53 net) – admin

July 20 £40.00 S Desborough - cleaning

July 20 £130.00 KP Services – play area maintenance

Jul 2020 NEST 0

26/08/20 £904.64 (£876.53 net) – admin

Aug 20 £40.00 S Desborough - cleaning

Aug 20 £130.00 KP Services – play area maintenance

6/8 £26.93 NEST

Acacia Management Fees

07/20 £47.40 Proctor

07/20 £47.70 Bowers

08/20 £44.40 Proctor

08/20 £47.70 Bowers

RECEIPTS

Bank interest

Jul 20 Lloyds Bank £1.06

Aug 20 Lloyds Bank 84p

Other

- Precept

Palace Lane – monthly receipt

Jul 20 £795 8 Palace Lane (incl overpayment for arrears)

Aug 20 £795 8 Palace Lane (incl overpayment for arrears)

Jul 20 £790 10 Palace Lane (incl overpayment for arrears)

Aug 0 £740 10 Palace Lane

Bank Transfers

20/7 £5000 from savings to cheque account