

**Monday 26th April 2021 – 7pm
Via online virtual meeting**

All members of the Council are hereby summoned to participate in a meeting of Chippenham Parish Council for the purpose of transacting the business as set out below.

Members of the public who would like to sit in on the meeting please contact the clerk on the above email address to obtain a login.

Acknowledgement of the passing of HRH Prince Philip, Duke of Edinburgh

- 21-22/1 Apologies for absence
- 21-22/2 Declaration of Interest – to consider dispensation requests
- 21-22/3 Minutes of the last meeting
- 21-22/4 Public Participation
- 21-22/5 District Council Report
- 21-22/6 County Council Report
- 21-22/7 Planning
 - i. Sunnica Solar Farm
 - 1. Survey results and letter regarding adequacy of consultation
 - ii. 21/00524/LBC | Replacement of six modern windows, replacement of rainwater goods with cast metal, recladding of lead dormers, strip and relay roof finishes, replace small area of cement render with lime plaster | Church Farm House 57 High Street Chippenham CB7 5PP (eastcamb.gov.uk)
 - iii. 21/00585/FUL | Retention of use of existing building as a cafe (Class A3) and ancillary takeaway (Class A5) | Grange Farm Red Lodge Karting Centre Red Lodge Link Road Red Lodge Bury St Edmunds Suffolk IP28 8LE (eastcamb.gov.uk)
- 21-22/8 Play Areas
 - i. Tharp Way play area lease
 - ii. Click clack bridge
 - iii. Annual Inspection report – to review report and action recommendations
- 21-22/9 Highway Matters
 - i. Speed sign – repositioning of post
 - ii. LHI bid outcome
- 21-22/10 Village matters
 - i. Risk Assessment
 - 1. Mud on the road
 - ii. Recent criminal activity
 - iii. Grass cutting contract – to approve contract renewal
 - iv. CHESS - update
 - v. Maintenance of village benches – to consider work on benches
- 21-22/11 Policies, Property and Financial Matters
 - i. Policies
 - 1. Social Media Policy – to finalise and formally adopt
 - 2. Model Financial Regulation Policy – to formally adopt
 - 3. Model Publication Scheme – to begin process of formulating policy
 - 4. Litter Collection Policy and Risk Assessment – to formally adopt
 - 5. Speed Sign Policy – to formally adopt
 - 6. Performance Improvement Policy – to formally adopt
 - 7. Standing Orders – to review
 - ii. Clerk's Appraisal
 - iii. New Councillor Induction Plan
 - iv. Code of Conduct, policy and training – for discussion
 - v. Council insurance renewal
 - vi. Finance Committee
 - 1. Risk Register – to review and adopt. Approve purchase of fire safe
 - vii. Palace Lane properties

- viii. Charity Land – approach from neighbouring landowner
- ix. May meeting dates – to set date for Annual Parish Council meeting
- x. Payments for authorisation

21-22/12

Items for the next agenda

Any outstanding agenda items will be carried over to the next meeting.