



CHIPPENHAM PARISH COUNCIL
Minutes of Ordinary Meeting held on
Monday 17th April 2023 7pm
at Chippenham Village Hall

Present:

Parish Councillors: Fiona Maxwell (FM) (Chair) Nick Bennett (NB), Ian Hawkins (IH), Suzanne Royston (SR), Sana Wajid (SW), Paul Fishpool (PF)

Other councillors: Cllr Huffer

Members of public: one

The meeting was opened at 7pm by Cllr Maxwell.

As this was the last meeting before the elections, thanks were given to Cllrs Maxwell and Fishpool who are not standing for another term. Special thanks were offered to Cllr Maxwell for her long 20+ years' service on the council and especially her recent work on the Sunnica NSIP for the council.

22-23/143 Apologies for absence

N Wright - absent

22-23/144 Declaration of Interest

None

22-23/145 Minutes of the last meeting

Previously circulated minutes from the meetings held on 13th March 2023 were approved by the council and signed by the Chair as a true record.

22-23/146 Public Participation

None

22-23/147 District Council Report

Cllr Huffer reported that ECDC has ordered 10 new waste vehicles that will be powered by vegetable oil. It is hoped that this will reduce carbon emissions.

She also reported that they will be replacing the black bin bags with wheelie bins. The lead time for this is approximately eight months.

22-23/148 County Council Report – from Cllr Goldsack

The clerk reported that Cllr Goldsack has offered to raise issues at county level due to Chippenham not having an active county councillor. He has submitted the following report (edited for brevity).

The biggest topic is the STZ for Cambridge and proposed charging for road use to enter Cambridge. The consultation is complete and we await results but the outpouring of the vast majority has been against road charging at all.

There was an attempt to force an analysis by CCC Highways of the alternative Cambridge Past, Present and future group. This reports to be a £20m on road solution for the Cambourn to Cambridge busway versus the proposed £220m solution that also involves the destruction of a cherished orchard. This was defeated.

Cllr Schumann will be standing as an Independent candidate in the district council elections (but for Soham North) and it is understood that he will remain a County Councillor, again as an Independent.

Action: It was agreed that the council should try to re-engage with Cllr Schumann. The clerk will write to him.

Cllr Huffer reported that there is to be another meeting on 26th May regarding the proposed traffic lights at the junction of the A142 and A14 slip road.

Action: Cllr Huffer to invite a representative from Chippenham PC to the meeting.
Clerk to write a letter of support to Snailwell.

22-23/149 **Planning**

- i. 21/01695/NSIP – Sunnica Solar Farm – to receive an update.
The examination period has now closed and the Inspectorate are now considered their decision. Their report and recommendation are due around the end of May/June. This report will then go to the Secretary of State for Energy Security and Net Zero, after which he has three months to consider his verdict.
- ii. Naming of roads for new development off Scotland End – to receive update. The consultation has now closed. The first spur will be named and the second a continuation of numbers from Scotland End.

Planning Outcomes

- i. 23/00149/LBC – The Old Schoolhouse, replacement windows- APPROVED

22-23/150 **Clerk's Report** – for information only

Attached

22-23/151 **Play areas**

A tree is pushing against a neighbouring fence and growing toward their garden. Advice has been sought from Kevin Drane, ECDC Trees Officer, who advises that the best action is to remove the tree. It is not under a TPO.

Action: Clerk to ask Liam to remove tree. Council has resolved to plant another tree to replace it but this will be done later in the year when planting conditions are more suitable.

Cllr Fishpool reported that the zip wire cover is split and is a pinch hazard.

Action: Clerk to arrange for the cover to be taped up.

22-23/152 **Highway Matters**

- i. Agricultural Traffic – Cllr Bennett has contacted Mr Turner but as yet no meeting has happened.
- ii. Potholes – the numerous potholes on the road between Chippenham and Snailwell have been reported to CCC. Cllr Goldsack has also spoken to Highways on our behalf. The parish council has put out red flags to warn where the larger potholes are located.
- iii. Road near Wildtracks – Cllr Bennett reported that the work carried out near the A14 exit and Wildtracks entrance has not resolved the issue of mud banking up thus creating a dangerous bank to the verges. Cllr Bennett asked Cllr Huffer who has responsibility to oversee this work.
Action: Cllr Huffer to discuss with CCC Highways.

22-23/153 **Village Matters**

- i. Risk Assessment – Cllr Bennett reported that the skip opposite the pub is creating issues for motorists trying to pull out of Palace Lane. He has asked for it to be located further down the road but since being emptied and replaced it has been put back in the original, dangerous position.
- ii. Recent criminal activity – none
- iii. Coronation – to receive update – Cllr Royston reported that the Awards for All grant application had been successful. Work is underway for the activities for the day. Childrens' craft packs have been distributed. The next meeting will be on 18th April. She also appealed for volunteers to help on the day.

22-23/154 **Financial Matters**

- i. Payments for authorisation – payments were authorised as per the Payment Schedule.
- ii. Insurance Policy – the clerk reported that the council’s three year insurance deal expires on 1st June. She will obtain quotes from the existing and other brokers.
- iii. CambsACRE – the council resolved to join CambsACRE to access their advice and services.
Action: Clerk to sign up
- iv. Bank reconciliation - **approved**
- v. Quarterly Finance Review – the quarterly review had been carried out by Cllr Wajid and signed off.

22-23/155 **Property – Palace Lane Properties**

- i. Exterior decoration of both properties is booked for w/c 26th June. A 10% deposit has been paid.

22-23/156 **Policies & Council Matters**

- i. Policies – to review and approve – none
- ii. Election – to note outcome of uncontested election. All nominated parties have been selected. There is currently one vacancy on the council.

22-23/157 **Items for the next agenda**

Annual Parish and Annual Parish Council meeting – 15th May 2023

The meeting closed at 8.14pm

CHIPPENHAM PARISH COUNCIL

PAYMENT LIST FOR MEETING 17th April 2023

Payments

Vendor	Item	Cost	Auth 1	Auth 2
Red Shoes	Payroll	£46.80		
NH Decorators	Deposit – exterior decoration Palace Lane properties	£397.50		
Npower	Electricity	£15.26		
Liam Collis	10 PL – grass cutting	£30.00		
Liam Collis	Play area – wildflower area work	£25.00		
HMRC	Tax & NI	£223.77		

Paid/To be paid by standing order/direct debit/debit card

S Hughes	Clerk's salary April 23	Confidential		
Sophie Hughes	Bus Shelter cleaning – April 23	£40.00		
NEST	Pension for Mar 23	£32.24		
Liam Collis	Play area maintenance April 23	£140.00		
GD Estates	Rental fee – Mar 23	£100.80		
SAB Estates	Rental fee – Mar 23	£48.60		
S Hughes	Payment in error	£2.70		
Microsoft Store	OneDrive – memory	£19.99		

Receipts

SAB	Rental income 10 PL Mar 23	£810.00		
GD Estates	Rental income Feb 23	£1200		
Lloyds	Bank Interest Feb 23	£12.13		
Awards for All	Coronation Grant	£2320.00		
S Hughes	Refund of payment in error	£2.70		
Amazon	Credit for bunting	£4.59		

Balance Transfers

Lloyds	Transfer to current account	£5000.00		
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Coronation Expenses – delegated to the Clerk				
Ridgeons	Materials for Planters	£116.59		
Amazon	Ribbon for craft packs	£8.99		
Amazon	Balloon ribbon and envelopes	£15.46		
Amazon	Hooks for bunting	£10.99		
Amazon	Photo booth props	£5.99	Total	£10.98
Amazon	Photo booth props	£4.99		
Amazon	Decoration	£4.59		
Amazon	Photo booth cut outs	£39.99	Total	£84.57
Amazon	Photo booth cut outs	£39.99		
Amazon	Crown bunting	£4.59		
Amazon	Table cloth	£3.99		
Amazon	Party plates for crafts	£2.84		
Amazon	Craft paper - blue	£5.36		
Amazon	Craft paper – red	£5.99	Total	£15.33
Amazon	Black card & White paper	£9.34		
Amazon	Party plates for crafts	£7.60		
Amazon	Ground anchors for planters	£14.95		
Party Packs	Decorations	£150.50		
Ebay/NB	Frame for photo booth	£50.00		
Baker Ross	Craft materials	£47.60		
Garden Street	Planters	£54.99		
RK and J Jones	Planter materials	£68.06		
Total		£673.39		

Items in grey are separate invoices but have been taken as one payment by Amazon