



Notice of an Ordinary Meeting of the Parish Council

Clerk: Sally Hughes
44b High Street
Chippenham CB7 5PR
01638 720915
clerk@chippenhamcambis.info

To Members of the Council

I hereby give notice that a meeting of Chippenham Parish council will be held on **Monday 11th September – 7pm** at Chippenham Village Hall. You are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder. Members of the public and press are invited to attend.

4th September 2023

Sally Hughes
Clerk

AGENDA

- 23-24/48 Apologies for absence
- 23-24/49 Declaration of Interest – to consider dispensation requests
- 23-24/50 Minutes of the last meeting – to sign as a correct record the minutes of the meeting held on 10th July 2023.
- 23-24/51 Public Participation
- 23-24/52 District Council Report
- 23-24/53 County Council Report
- 23-24/54 Planning
- i. [21/01695/NSIP - Sunnica Solar Farm – to receive update](#)
 - ii. Planning Considered during July/August under delegated powers
 1. 23/00765/FUL - Hadham Industrial Estate Storage Unit, change of use
 - iii. [Cheveley Neighbourhood Plan](#) – for consideration
 - iv. Neighbourhood Plan – to consider investigating a NP for Chippenham
- Planning Outcomes
- i. 23/00718/VAR – Chippenham Hall, vary conditions – APPROVED
 - ii. 23/00752/TPO & 23/00731/TRE – The Vicarage – tree works - APPROVED
- 23-24/55 Clerk's Report – for information only
- 23-24/56 Play Areas – to receive update
- i. Maintenance of play area – to receive update
 - ii. Helter Skelter – to consider resurfacing quotation
 - iii. Access – to consider access and parking issues
- 23-24/57 Highway Matters
- i. LHI – to note successful LHI bid for Parkside Corner and review draft plan
 - ii. Highways – to discuss fault reporting process and outcome
- 23-24/58 Village matters
- i. Risk Assessment
 - ii. ECDC Pride of Place grant. To consider grant opportunity
 - iii. Newsletter – to appoint new editor and producer
- 23-24/59 Financial Matters
- i. Payments for authorisation – see Payment List
 - ii. External Audit – to note completion of the external audit for 2022-23
 - iii. Clerk's appraisal, pay review and pension
 - iv. Correspondence from PCC
 - v. Review quarterly and budget reports
 - vi. Bus stop cleaning role – to consider options
- 23-24/60 Property - Palace Lane properties – to receive updates
- i. No 8 – doors, flat roof and exterior décor – to receive update and consider quotations
 - ii. Redecoration of exterior of properties - to note progress.
- 23-24/61 Items for the next agenda